

RE-ENCHANTING VILLA MEDICI

FREQUENTLY ASKED QUESTIONS (FAQ)

**Call for projects for the refurbishment of two spaces
of Villa Medici
(Studio 5bis et Studiolo 26)**

FREQUENTLY ASKED QUESTIONS (FAQ)

1. Overview of the call for projects

How many spaces are covered by the call for projects?

This call for projects concerns the refurbishment of two spaces located on Villa Medici estate:

- Studio 5bis, located in the gardens,
- Studiolo 26, located in the main building.

Who are these spaces intended for?

These spaces will be primarily dedicated to hosting residents, former fellows, artists and other guests associated with Villa Medici's cultural programme, for short or medium-term stays.

Studio 5bis accommodates artists, residents, former fellows and other guests of Villa Medici's cultural programme for short to medium-term stays. Its capacity is limited to two people.

Studiolo 26 will host artists, residents, former fellows and other guests of Villa Medici's cultural programme for short-term stays. It will consist of two independent studios connected by a shared corridor and which will be occupied separately or together. It will serve as a study and an occasional guest room. The maximum capacity of Studiolo 26 will be two people in Studio 26a and up to two people in Studio 26b.

Are the two spaces identical?

No, each space has different features.

1. Studio 5bis

Studio 5bis is situated on the second floor of a three-levels building comprising two studios on the ground floor and another apartment on the first floor. It has a terrace with a view to the north over the Pincio and the Villa Borghese, to the south over the historic gardens and the main building of Villa Medici, and to the west over a courtyard situated between two studios. Access is via a spiral staircase reached through a door accessible from the historic gardens.

Studio 5bis has a floor area of approximately 31m². It comprises an approximately 19-square-meter-main room, an approximately 2-square-meter-bathroom and an approximately 10-square-meter-terrace.

A detailed description of Studio 5bis, including a list of the furniture provided, is attached to the rules for the call for projects (see Annex 1 of the rules for the call for projects).

2. Studiolo 26

Studiolo 26 is situated on the sixth floor of the main building of Villa Medici, in the south tower.

Access is via a spiral staircase.

Studiolo 26 is divided into two separate studios: Studio 26a and Studio 26b.

Studio 26a is situated within the attic storey. Studio 26b adjoins the historic apartments, specifically the Room of Loves. At present, Studios 26a and 26b are not connected. Studio 26a is accessed via a corridor reached by the spiral staircase in the South Tower. Studio 26b is accessible only via the Room of Loves, which is also reached by the spiral staircase in the South Tower.

A current access plan for Studios 26a and 26b is attached to the rules for the call for projects (see Appendix 2 of the rules for the call for projects).

a) Studio 26a

Studio 26a has a floor area of approximately 38m². It comprises an approximately 5-meter-square-entrance hall, an approximately 29-meter-square-main room (including a landing) and an approximately 4-meter-square-bathroom.

Currently, Studio 26a serves as a passageway for a number of visible, unencased utility networks and technical elements. A utility room housing the connections for these networks is accessible via a fire door located on the landing. A door in the bathroom also provides access to the roof void.

A detailed description of Studio 26a, including a list of the furniture present and details of its technical specifications, is provided in the appendix to the rules for the call for projects (see Appendix 1 of the rules for the call for projects).

b) Studio 26b

Studio 26b has a floor area of approximately 13m². It comprises an 8-meter-square-bathroom and an approximately 5-meter-square-cloakroom.

Studio 26b is currently accessible via a door connecting to the historic apartments of Villa Medici, and more specifically via a small staircase located in the Room of Loves. Studio 26b is currently fitted out as a bathroom and a cloakroom and serves as a storage space.

The distinctive feature of Studio 26b is the presence of a vaulted ceiling, which also covers the ceiling of the adjoining corridor. At present, a wall divides the space beneath the vault into two. Another partition separates the overall space of Studio 26b into two areas: a bathroom and a cloakroom.

A detailed description of Studio 26b, including a list of the furniture present and details of its technical specifications, is provided in the appendix to the rules for the call for projects (see Appendix 1 of the rules for the call for projects).

3. Application procedures

Which professions are eligible to apply?

The call for projects is open exclusively to architects, interior architects and designers. Projects must include one or more collaborations with craft professionals who must be identified in the application (see Article 3.1 of the rules for the call for projects).

Architects, interior designers and/or designers involved in the project must demonstrate one of the following professional statuses:

- Be a self-employed professional practising in the relevant field;
- Be registered with the Ordre des Architectes ;
- Be registered in the Trades Register or the Business Register;
- Be registered with the European Business Register (EBR);
- Be a director or employee of a company or SME (within the meaning of European Commission Recommendation 2003/361/EC of 6 May 2003 and any amendments thereto in line with regulatory developments).

Artisans identified in the application (see Article 3.1 of the rules for the call for projects) must practise one of the craft trades listed in the annex to the decree of 24 December 2015 (NOR: EINI1509227A), as it may be amended or supplemented at a later date in line with changes to the regulations.

The following are excluded from participation:

- Any director, employee, staff member, administrator or member of a governing body of the French Academy in Rome – Villa Medici, the Manufactures nationales – Sèvres et Mobilier national or the Bettencourt Schueller Foundation, as well as any spouse, ascendant or descendant of such a person;
- Any member of the competition jury, as well as any spouse, ascendant, descendant or employee of such a person;
- More generally, any person participating directly or indirectly, in any way whatsoever, in the organisation of this competition.

Can I apply as part of a team?

Yes. Applications may be submitted by an individual, a firm or a professional association in the fields indicated above.

An application submitted by a firm or an association of professionals must include a project leader. In the case of an application submitted by a single person, the candidate will automatically be identified as the project leader.

Can I propose a refurbishment project for both spaces?

Yes. Candidates may propose a refurbishment project for either of these spaces, or for both. They may be selected for one space or for both.

Each application must present a project for only one of the two spaces (Studio 5bis and Studiolo 26).

In the event of an application for two spaces, candidates must submit two separate applications via the dedicated platform.

I have already applied to a call for projects under the *Re-enchanting Villa Medici* initiative. Can I apply to this call for projects?

Yes. Applicants who have responded to one or more calls for projects organised as part of previous phases of *Re-enchanting Villa Medici* may apply for this call for projects.

I am not a French national. Can I apply for the call for projects?

Yes. The call for projects is open to French or foreign architects, interior designers and designers, with no age limit or nationality requirement. These conditions also apply to craftspeople involved in the proposed project.

Candidates who do not hold French nationality must provide proof of one of the professional statuses corresponding to the French requirements or submit a self-certification as proof of professional activity. The Academy reserves the right to examine these supporting documents after applications have been submitted.

Please note that applications may be submitted in French or English.

Am I required to involve one or more craft professionals in my project? If so, under what conditions?

Yes. Projects must necessarily include one or more collaborations with craft professionals who must be identified in the application (see Article 3.1 of the rules)

for the call for projects) and practise one of the craft trades listed in the annex to the decree of 24 December 2015 (NOR: EINI1509227A), as it may be amended or supplemented at a later date in line with changes to the regulations.

These professionals must be involved in all or part of the layout and furniture elements proposed in the refurbishment project for the selected space (see Articles 5.2.2 and 6.2.2 of the rules for the call for projects).

What is the role of the project leader?

An application submitted by a firm or an association of professionals must include a project leader. In the case of an application submitted by a single person, the candidate will automatically be identified as the project leader.

The designated project leader will act as the sole point of contact for the Academy during the selection phase and, if the project is selected, throughout all phases following the closure of this call for projects.

Following the final interview, the shortlisted teams, including the winning teams, will receive a fee corresponding to the delivery of a deliverable (see Article 7.5 of the rules for the call for projects). This remuneration as well as that provided for in Article 8.1: Remuneration of winning teams of the rules for the call for projects shall be paid by the Academy to the project leader, with the team being responsible for deciding on its internal distribution.

This submission will be assessed by the jury in order to select the winning team for each space. If selected, the winning project teams will be tasked with the following for each space:

- Preparation of the Detailed Design;
- Preparing the Tender Documents;
- Artistic supervision of the works, in conjunction with the Academy;
- Coordinating the involvement of craft professionals and any partners involved in the project.

What documents must be submitted with the application?

Each application, written in French or English, must include:

- A **portfolio**;
- A **presentation of the proposed refurbishment** of the chosen space (Studio 5bis or Studiolo 26);

- A **scanned copy of the proof of identity** of the project leader, the members of the candidate team and the craft professionals;
- A **scanned copy of proof of professional status** for the project leader and the members of the candidate team (see Article 2.1 of the rules for the call for projects).

These documents must be uploaded in PDF format to the dedicated application platform, after completing the online application form.

It is essential that the filenames of each document begin with the name of the candidate, the office or the association (e.g. for Mr Dupont's application: "dupont_portfolio.pdf", "dupont_project.pdf", etc.) and must not contain any accents or special characters (e.g. £, *, #, (), ^, etc.).

The total file size of the digital application pack must not exceed 20 MB.

What should the portfolio contain?

The purpose of the **portfolio** is to present the candidate team and the craft professionals involved in the project.

It must contain:

- The **composition of the candidate team** and the **craft professionals** involved in the project;
- A **detailed curriculum vitae** of the project leader, the members of the candidate team and the craft professionals involved in the project;
- A **description, accompanied by visuals, of projects of a similar scale previously carried out** by the project leader, the members of the candidate team and the craft professionals involved in the project (specifying for each project the roles held and the work carried out, the completion date, the name of the client and, where applicable, the cost of the works).

What should the project presentation contain?

The purpose of the **presentation of the refurbishment project** is to describe the project for the chosen space (Studio 5bis or Studiolo 26). The format of this presentation is at the applicant's discretion (A4, A3, etc.).

It must contain:

- A **cover page summarising the application**, including: the chosen space (Studio 5bis or Studiolo 26), the identity of the project leader, the full

names of the members of the candidate team and the craft professionals involved in the project;

- A **second page detailing the project team**, including: short biographies of the project leader, the members of the candidate team and the craft professionals involved in the project;
- A **third page with images illustrating the past achievements** of the project leader, the members of the candidate team and the craft professionals involved in the project;

A **fourth page summarising the main points of the refurbishment project**, including: a description (maximum 30 lines) and one or two images representative of the project.

This presentation will be followed by a **descriptive document of the proposed refurbishment project**, including:

- Sketches or diagrams;
- A plan (scale 1:50), two significant sections (scale 1:50) and at least two 3D visuals of the project for the chosen space (Studio 5bis or Studiolo 26);
- Details of the layout, furniture and materials used;
- A detailed budget with the appropriate VAT applied (20% for purchases and work carried out in France, 22% for those carried out in Italy).

Candidates may include other visual elements such as photomontages, axonometric projections and/or details of references used.

The entire presentation must not exceed 1,500 words (excluding titles and captions).

In which language should I write the documents?

Documents must be written in French or English.

How do I submit my application?

Applications must be submitted online by 24 August 2026 at 12 PM (CET, Paris time) via the Academy's application platform, accessible via the following link: <https://reenchanter.villamedici.it>.

Each application must present a project for only one of the two spaces (Studio 5bis and Studiolo 26).

In the event of an application for two spaces, candidates must submit two separate applications via the dedicated platform.

The Academy reserves the right to accept applications submitted via the platform after this time, provided they are received before the platform closes.

Submission of an application implies acceptance of these rules.

All applications submitted are confidential. Access to them is restricted to the Academy and the jury.

How do I know if my application has been successfully registered on the platform?

To definitively validate the application, you must complete all required fields, read the rules of the call for projects and click on 'Submit application'. A confirmation of the application's submission will be sent by email. If it does not arrive at the address provided, please check your spam folder carefully, as the email confirmation serves as proof of submission.

4. Process of the call for projects

What is the schedule for the call for projects?

The call for projects will follow the provisional schedule below:

- **May 7, 2026, at 12:00 PM (CET, Paris time):** Opening of the application platform;
- **August 24, 2026, at 12:00 PM (CET, Paris time):** Closing of the application platform;
- **September 2026:** Examination by the jury of the applications and selection of the candidate teams for the stay in Rome;
- **October 12 – 15, 2026:** Stay at Villa Medici of the shortlisted teams;
- **November 16, 2026:** Submission of deliverables refined following the stay in Rome by the shortlisted teams;
- **December 2026:** Examination of applications and interviews by the jury of the shortlisted teams in Paris;
- **Early 2027:** Announcement of the winning teams.

The construction works for the two selected refurbishment projects are scheduled to take place during the second half of 2027.

This timetable is indicative and may be adjusted as necessary by the Academy.

How does the pre-selection phase work?

Applicants must submit a complete application dossier to verify that they meet the eligibility criteria. Each application will be assessed against the selection criteria set out in Article 7.2 of the rules for the call for projects.

The jury will examine the applications in September 2026.

It will shortlist at least two candidate teams per space, who will be invited to set out their refurbishment project in a deliverable, the specifications of which are set out below.

What are the project selection criteria?

The selection of each winning project will be based on the following criteria:

- Artistic quality of the project;
- Technical feasibility of the project;
- Quality of collaboration with craft professional(s) identified in the application;
- Compliance with the specifications, in particular: consideration of usage, ergonomics of the proposed elements, and respect for the structural elements of the chosen space. Furthermore, consideration of logistical and maintenance issues, the proposal's durability over time, and the choice of eco-friendly materials will be valued;
- Originality of the project and innovation;
- Adherence to the allocated budget, in particular: realistic and comprehensive costing.

Please note that the criteria mentioned above will be assessed equally by the jury without any scoring or weighting system.

My project has not been selected. May I publicise my participation in the call for projects, and if so, under what conditions?

Projects may not be disseminated for external communication purposes, in any media, until the Academy's official announcement has been made. After this date, any dissemination by members of the candidate teams must be subject to the Academy's approval.

What is the purpose of the trip to Rome for shortlisted teams? Are travel and accommodation covered?

The shortlisted teams will be invited to travel to Rome together, on a date chosen by the Academy, to refine their project following an on-site visit. The project leaders of the shortlisted teams must be present during this stay.

Travel expenses for the members of the shortlisted teams attending will be covered by the Academy up to a limit of €500 including VAT (five hundred euros all charges included) per team, subject to the presentation of valid supporting documents.

Accommodation for shortlisted project leaders will be provided by the Academy at Villa Medici, or, where appropriate, in a hotel that meets the criteria for hosting Academy staff as defined by its board of directors, for a maximum of 3 (three) nights.

What must the deliverable submitted to the jury by shortlisted teams contain? Is it remunerated?

At the end of their stay in Rome, shortlisted teams must submit, by 16 November 2026 at the latest, a deliverable detailing their final, in-depth proposal and including the following elements:

- A presentation of the project;
- The project (overviews, detailed views, layouts, etc.) with a complete list of materials used and a clear description of the layout of all elements;
- A list of the planned furniture;
- A refined estimated budget including travel expenses for all team members for the entire duration of the project, purchases, etc. (with the appropriate VAT applied, namely 20% for purchases and work carried out in France, 22% for those carried out in Italy);
- A complete list of any sponsors and partners involved in the project;
- A production and work schedule for craft professionals and/or any partners involved in the project.

The deliverable must also include the following communication elements:

- A biography (maximum 500 characters including spaces) of the project leader and the members of the candidate team, concisely presenting the craft professionals associated with the project;
- A photograph of the project leader and the members of the candidate team (head-and-shoulders portrait, portrait orientation, in colour, with

faces clearly visible, with a minimum image resolution of 72 dpi and photographer credits);

- An official website (if available);
- Social media accounts (Instagram, Facebook, LinkedIn; if available);
- A text summarising the project concept and the involvement of craft professionals (maximum 350 characters including spaces).

Following the final interviews, the deliverables proposed by the shortlisted teams, including the winning teams, will be remunerated up to €1,500 including VAT (one thousand five hundred euros all charges included). This remuneration will be paid to the winning project leaders, with their teams responsible for deciding on its internal distribution.

Where will the final interview take place? Are shortlisted teams' travel and accommodation expenses covered ?

The shortlisted teams will then be invited to present their final proposal at an interview to be held in December 2026 in Paris.

Travel expenses to Paris for shortlisted teams will be covered by the Academy up to a limit of €500 including VAT (five hundred euros all charges included) per team, subject to the submission of valid supporting documents.

In which language will the final interview take place?

The final interview will be held in French or English.

5. Specifications for Studio 5bis

Must the project include specific layout proposals?

Yes. Candidates are expected to formulate proposals for Studio 5bis regarding the layout of the following spaces:

- The main room;
- The bathroom;
- The terrace.

The design proposal must ensure that it includes:

- Storage spaces;

- A lighting plan for all aforementioned spaces.

a) Requirements for the layout of the main room

Studio 5bis features a main room with a floor area of approximately 19m², currently serving as a bedroom with a kitchenette. This room is intended to accommodate one to two people simultaneously and to serve the following purposes: cooking, eating, working, sleeping and storing.

Proposals for the layout of this space must include at least the following elements:

- A double bed (double bed or two single beds, storage bed, etc.; standard total dimensions 160x200cm);
- Two bedside solutions;
- A table that can seat at least two people and serve as both a workspace and a dining table;
- Kitchen units, either freestanding or built-in, including at a minimum: a two-ring induction hob, a worktop, a fridge (90 litres), a sink with a drainer, space for a coffee machine and a kettle, space for storing crockery and other kitchen utensils, space for food storage, space for three small bins for waste sorting (plastic, cardboard, general waste);
- Seating for at least two people;
- Interior blinds;
- A proposal for the positioning and integration of a fan;
- A proposal for the integration of the existing electrical panel and radiator.

b) Requirements for the bathroom layout

Studio 5bis has a bathroom with a toilet measuring approximately 2m².

Proposals for the layout of this space must include at least the following elements:

- A partially or fully enclosed shower;
- A toilet;
- A washbasin;
- A mirror;
- A cabinet or other storage solution;
- Accessories (towel rails, soap dishes, shelves, coat hooks, etc.);

- A proposal for integrating the towel warmer and water heater.

c) Requirements for the terrace layout

Studio 5bis features an outdoor terrace with an area of approximately 10m². This space is designed to accommodate one to four people at a time and to serve the following purposes: relaxing, socialising, dining and working.

Proposals for the layout of this space must include at least the following elements:

- Outdoor furniture capable of accommodating at least two people (table, coffee table, with or without built-in seating, etc.);
- A reversible shading solution.

d) Requirements for the design of storage spaces

Proposals for the layout of the entire Studio 5bis must include, as a minimum, the following storage solutions:

- One or more storage units for clothes (also allowing coats and other long garments to be hung up);
- A storage unit for suitcases;
- A storage unit for extra bed linen;
- A storage unit for cleaning products.

e) Requirements for the lighting design

Candidates must submit a proposal that rethinks the lighting and the positioning of sockets and switches throughout all the aforementioned spaces. The list of lighting fixtures used (pendant lights, wall lights, floor lamps, etc.), along with their technical specifications, must be specified. Lighting proposals for the bathroom must comply with current Italian and/or European regulations.

Is the refurbishment of Studio 5bis subject to any restrictions and/or recommendations? If so, what are they?

Yes. Candidates must take into account restrictions and recommendations regarding both the layout and the materials and fittings used in their proposals for the refurbishment of Studio 5bis.

1. Design restrictions and recommendations

a) Original features

Certain elements currently present in Studio 5bis date back to the building's original construction. As such, they cannot be the subject of a proposal. These elements are:

- The cladding of the façade, windows and external shutters;
- The flooring in the main room and on the terrace. The Academy reserves the right, in exceptional circumstances, to accept a modification to the terrace flooring if the quality of the proposal justifies it;
- The existing beams. However, a proposal to repaint them may be submitted.

b) Technical elements

Certain elements currently present in Studio 5bis fulfil essential technical functions. As such, they must be retained or redesigned in accordance with the following conditions:

- The position of the water supply and drainage points in the bathroom may be moved provided they remain close to their current location;
- The position of the water supply and drainage points in the kitchen may be moved provided they remain close to their current location;
- The Wi-Fi access point and landline telephone must be integrated;
- The gutter and downpipe on the terrace must be retained.

c) Reversibility requirement

The interior elements added by the refurbishment proposal (movable partition, raised platform, etc.) as well as any proposed shading solution for the terrace must be reversible.

2. Restrictions and recommendations regarding materials and supplies

a) Finishes

All paint must be associated with a RAL or NCS code or clearly identified supplies.

Proposals for floor coverings using carpet will be excluded. Regarding fabric coverings, it is recommended to use outdoor fabrics or, at the very least, fabrics that are highly durable and easy to clean.

Wall coverings must be suitable for regular domestic use.

Finally, vertical walls must be fitted with skirting boards, the finish of which is left to the discretion of the candidates.

b) Bathroom fittings

The bathroom fittings proposed must be readily available for purchase on the Italian market. Furthermore, the Academy may propose specific tap models to facilitate the maintenance of the fittings.

c) Electrical and lighting fittings

Sockets and switches must comply with Italian standards. Furthermore, the lighting fixtures proposed must be easily repairable and must not be excessively complex (for example, when changing a bulb).

d) Furniture

The furniture items proposed must comply with the standards applicable in France or Italy for indoor and outdoor domestic furniture. They must also meet requirements for durability and ease of maintenance and be suitable for frequent domestic use.

Proposals for furniture designed for outdoor use must incorporate materials and finishes suitable for outdoor conditions (outdoor textiles, non-flammable and openwork materials, furniture that dries quickly, materials and finishes resistant to high temperatures and exposure to the sun) as well as to pine resin, which is particularly common in gardens.

6. Specifications for Studiolo 26

Must the project include specific layout proposals?

Yes. Studiolo 26 is intended to accommodate guests (artists in residence, former fellows visiting, and guests of Villa Medici's cultural programme) for short stays. With this in mind, the refurbishment of this space must include a proposal for a redesign that incorporates existing technical elements that cannot be moved.

The Academy wishes to be able to make Studio 26a and Studio 26b available independently. Their maximum capacity will be two people in Studio 26a and up to two people in Studio 26b.

To achieve this, candidates are expected to redesign the existing corridor to ensure access to both Studio 26a and Studio 26b. The current access to Studio 26b via the Room of Loves will be removed. The partition wall between the corridor and Studio 26b may, if necessary, be partially removed to create an opening (see Article 6.3.3.1 of the rules for the call for projects). Finally, the refurbishment project for Studiolo 26 must include the creation of a dedicated storage space for housekeeping, shared by both studios and accessible from the shared corridor.

1. Studio 26a

Candidates are expected to formulate proposals for Studio 26a regarding the layout of the following spaces:

- The main room;
- The bathroom.

The design proposal must ensure that it includes:

- Storage spaces;
- A lighting plan for all the aforementioned spaces;
- The integration of existing utilities and technical elements.

a) Requirements for the main room layout

Studio 26a features a main room with a floor area of approximately 29m² (including the landing). The current floor area of this room may be modified (see Article 6.3.1.1 of the rules for the call for projects). This room is intended to accommodate one or two people at a time and to serve the following purposes: relaxing, working, sleeping and storing.

Proposals for the layout of this space must include at least the following elements:

- A double bed (double bed or two single beds, storage bed, etc., standard total dimensions 160x200cm);
- Two bedside solutions;
- Furniture to create a small lounge area (a coffee table, an armchair or a movable or built-in bench, etc.);
- A sideboard (to accommodate a small fridge, glasses and cups, a coffee machine and a kettle);
- A desk or other work surface;
- A desk chair.

b) Requirements for the bathroom layout

Studio 26a has a bathroom with a floor area of approximately 4m². The current floor area of this room may be modified (see Article 6.3.1.1 of the rules for the call for projects).

Proposals for the layout of this space must include at least the following elements:

- A partially or fully enclosed shower;
- A toilet;
- A washbasin;
- A mirror;
- A cabinet or other storage solution;
- Accessories (towel rails, soap dishes, shelves, coat hooks, etc.);
- A proposal for the positioning and integration of a radiator;
- A proposal for the positioning and integration of a mechanical ventilation system.

c) Requirements for the design of storage spaces

Proposals for the layout of the entire Studio 26a must include, as a minimum, the following storage spaces:

- One or more storage solutions for clothes (also allowing coats and other long garments to be hung up);
- A storage unit for suitcases;
- A storage unit for extra bed linen;
- A storage unit for cleaning products.

d) Requirements for the lighting design

Candidates must propose a design that rethinks the lighting and positioning of sockets and switches throughout all the aforementioned spaces. The list of lighting fixtures used (pendant lights, wall lights, floor lamps, etc.), as well as their technical specifications, must be specified. Lighting proposals for the bathroom must comply with current Italian and/or European regulations.

e) Integration of existing networks and technical elements

Studio 26a remains the access point to a network of systems and technical elements essential to the proper functioning of Villa Medici. As such, it currently comprises electrical and plumbing systems (cables, pipes, electrical panels) that are visible and not concealed. The design proposal must incorporate a solution for integrating and/or concealing these systems.

2. Studio 26b

Candidates are expected to formulate proposals for Studio 26b regarding the layout of the following spaces:

- The main room;
- The bathroom.

The design project should ensure that it includes:

- Storage space;
- A lighting plan for all the above areas;
- The integration of existing utilities and technical elements.

a) Requirements for the layout of the main room

The refurbishment project for Studio 26b must include the creation of a main room that can be used as either a study or an occasional guest room. It must be able to accommodate up to two people. The current floor areas of the spaces comprising Studio 26b must be modified to allow for the creation of this new room (see Article 6.3.1.2 of the rules for the call for projects). This main room must serve the following purposes: working, relaxing, changing, sleeping and storing.

Proposals for the layout of this space must include at least the following elements:

- A double bed (double bed or two single beds, storage bed, extra bed, etc.);
- A bedside solution.

b) Requirements for the bathroom layout

The layout plan for Studio 26b must include the creation of a new bathroom with a toilet. The current floor areas of the spaces comprising Studio 26b must necessarily be modified to allow for the creation of this new room (see Article 6.3.1.2 of the rules for the call for projects).

Proposals for the layout of this space must include at least the following elements:

- A partially or fully enclosed shower;
- A toilet;
- A washbasin;
- A mirror;
- A cabinet or other storage solution;

- Accessories (towel rail, soap dishes, shelves, coat hooks, etc.);
- A proposal to replace the existing radiator;
- A proposal for the positioning and integration of a mechanical ventilation system.

c) Requirements for the design of storage spaces

Proposals for the layout of the entire Studio 26b must include, as a minimum, the following storage spaces:

- One or more storage units for clothes (also allowing coats and other long garments to be hung up).

d) Requirements for the lighting design

Candidates must propose a plan that rethinks the lighting and the positioning of sockets and switches throughout all the aforementioned spaces. The list of lighting fixtures used (pendant lights, wall lights, floor lamps, etc.), as well as their technical specifications, must be specified. Lighting proposals for the bathroom must comply with current Italian and/or European regulations.

e) Integration of existing networks and technical elements

Studio 26b currently comprises electrical and plumbing networks (cables, pipes, electrical panels) that are visible and not concealed. The design proposal must incorporate a solution for integrating and/or concealing these networks.

Is the refurbishment of Studiolo 26 subject to any restrictions and/or recommendations? If so, what are they?

Yes. Candidates must take into account restrictions and recommendations regarding both the interior design and the materials and supplies used in their proposals for the refurbishment of Studiolo 26.

1. Restrictions and recommendations regarding refurbishment

1.1 Studio 26a

a) Original features

Certain elements currently present in Studio 26a date back to the building's original construction. As such, they cannot be included in a proposal. These elements are:

- The terracotta floor tiles and stone steps in the corridor;

- The existing vaults and beams. However, a proposal may be made to repaint the beams.

b) Technical elements

Certain elements currently present in Studio 26a fulfil essential technical functions. As such, they must be retained or redesigned in accordance with the following conditions:

- The service door on the landing must be retained. However, a proposal may be made to integrate it into the landing's design, which must ensure its accessibility. The door leading to the roof void from the bathroom must also remain accessible. However, a proposal may be made to conceal it from future guests (as access is restricted to Villa Medici staff on an ad hoc basis);
- The wall separating the corridor from the current Studio 26b may be modified to create an opening;
- The position of the bathroom entrance door may be modified. However, the door must continue to open outwards from the bathroom;
- The existing radiators must be retained. However, a proposal may be made to reposition them;
- A proposal must be made for the concealment and/or integration of all existing cables and pipes;
- The Wi-Fi access point and landline telephone must be integrated.

c) Requirement for reversibility

Any interior elements added as part of the refurbishment proposal and any work carried out on the original floors must be reversible.

1.2 Studio 26b

a) Finishes

All paint must be associated with a RAL or NCS code or clearly identified supplies.

Proposals for floor coverings using carpet will be excluded. For fabric coverings, it is recommended to use outdoor fabrics or, at the very least, fabrics that are highly durable and easy to clean.

Wall coverings must be suitable for regular domestic use.

Finally, vertical walls must be fitted with skirting boards, the finish of which is left to the discretion of the candidates.

b) Bathroom fittings

The bathroom fittings proposed must be readily available for purchase on the Italian market. Furthermore, the Academy may propose specific tap models to facilitate the maintenance of the fittings.

c) Electrical and lighting fittings

Sockets and switches must comply with Italian standards. Furthermore, the lighting fixtures proposed must be easily repairable and must not be excessively complex (for example, when changing a bulb).

d) Furniture

The furniture items submitted must comply with the standards applicable in France or Italy for domestic indoor furniture. They must also meet requirements regarding durability and ease of maintenance, and be suitable for frequent domestic use. Finally, all materials used in the furniture items must be fire-retardant and/or non-combustible.

7. Funding

What is the remuneration for the project?

Remuneration for the winning project leaders for the tasks referred to in Article 2.3 of the rules for the call for projects is set at €15,000 including VAT (fifteen thousand euros all charges included) per space.

It will be paid in accordance with the following schedule:

- A 10% deposit upon signing the contract;
- 30% upon submission of the tender documents;
- 30% on commencement of works;
- 30% upon completion of the works.

This remuneration will be paid under a contract to be concluded between the winning project leaders and the Academy; their teams will be held responsible for deciding on its internal distribution.

Remuneration for work other than that referred to in Article 2.3 of the rules for the call for projects (services provided by craft professionals, any services provided by designers, etc.) must be included in the production costs.

What is the project's production budget?

The budget made available for the refurbishment may amount to €100,000 including VAT (one hundred thousand euros all charges included) for Studio 5bis and €130,000 including VAT (one hundred and thirty thousand euros all charges included) for Studiolo 26.

This budget must include a 15% contingency margin.

Can I receive additional funding on top of the project's production budget?

Yes. The winning teams may supplement this budget with an external contribution in cash, in kind or in the form of expertise from a partner clearly identified in the project and who has confirmed their participation.

This contribution may be made under a sponsorship agreement for cash, expertise or in-kind contributions to be concluded with the Academy, and will enable the sponsoring company to benefit from the tax advantages associated with sponsorship in France for companies subject to French taxation (tax relief as set out in Articles 200 and 238bis of the French General Tax Code).

This contribution may also be made under a partnership agreement without tax relief, in the case of companies not subject to French law.

The Academy reserves the right to reject the partner selected for the additional funding, if necessary.

8. Outcome of the call for projects for winning teams

If my project is selected, what will my responsibilities be?

If selected, the winning project leaders will be tasked with the following for each space:

- Preparation of the Detailed Design;
- Preparing the Tender Documents;
- Artistic supervision of the works, in conjunction with the Academy;
- Coordinating the involvement of craft professionals and any partners involved in the project.

Do I have to oversee the execution of the work ?

No, the works will be carried out by a local technical design office identified by the Academy through a public procurement process.

When will the works take place?

The construction works for the two selected refurbishment projects are scheduled to take place during the second half of 2027.

Do I need to travel to Rome following the call for projects? If so, under what conditions?

Yes. The winning teams will be invited to Villa Medici to finalise their projects in collaboration with the Academy's teams.

The dates of their stays will be proposed by the Academy.

For members of the winning teams travelling to Rome to carry out the tasks referred to in Article 2.3 of the rules for the call for projects, the Academy will cover transport and accommodation in a hotel meeting the criteria for hosting Academy staff as defined by its Board of Directors, up to a maximum of 10 (ten) nights and subject to the following attendance requirements:

- Site visits;
- Construction start;
- Site monitoring (one to two visits);
- Practical completion.

9. Intellectual property rights

Will my project be able to be modified or altered in the future?

The Academy is the owner of all elements produced as a result of this call for projects, without prejudice to the moral rights of the members of the winning teams. Given the historical and heritage status of Villa Medici, the results of the projects to redevelop the spaces concerned are temporary and subject to change according to the Academy's needs and uses. The Academy may, therefore, decide to dispose of them or reuse them as part of a future installation, as well as make modifications to the refurbishment of the spaces resulting from the two projects. The winning teams therefore acknowledge and accept that the Academy may, at its discretion and whenever it wishes, decide on new arrangements, which may alter all or part of the arrangements carried out following this call for projects, without such new arrangements being considered a violation of the moral rights

held by them. In this regard, the winning teams indemnify the Academy against any claims in this respect.

If selected, what happens to the reproduction and performance rights for my project?

The winning teams undertake not to reuse the essential features of their project outcomes in new projects. They also undertake to ensure that the outcomes of these projects constitute original works that do not infringe any pre-existing intellectual property rights and declare that they freely hold all the rights assigned by them below.

Reproduction for publication purposes of any material created by the winning teams is not permitted without their prior written consent. Should the Academy wish to publish any material created by the winning teams, it undertakes to contact them to discuss the contractual terms (including financial) under which it may do so.

The winning teams shall assign to the Academy, as and when the deliverables are handed over, all rights of reproduction, representation and adaptation in respect of the elements created and/or delivered in the course of the projects, including in particular the rights to reuse, reproduce, represent and adapt the results of their projects, exclusively and free of charge, worldwide, on all physical and/or digital media, for all purposes (advertising, archives, exhibitions, publications, corporate communications, etc.), and for the duration of the intellectual property rights as provided for by international laws and treaties. They undertake to obtain from their various members the assignment of their rights on equivalent terms, enabling them to fulfil the commitments set out in this article. They undertake to reiterate this commitment as necessary within the framework of the contract to be concluded between them and the Academy.

The Academy is thus authorised, in particular, to take photographs of all the work produced. The Academy is therefore free to reproduce, represent and adapt all or part of the deliverables selected during the call for projects for the purposes of its internal and external communications, for both commercial and non-commercial use. The Academy and the partners of this call for projects are authorised to use the names, photographs and biographies of the members of the winning teams, as well as images of the project outcomes, for communication purposes.

The Academy may authorise its partners to use, amongst other things, photographs of the project results, for commercial or non-commercial purposes.

The Academy undertakes to explicitly credit all members of the winning teams in any publication, regardless of the medium. In return, the winning teams undertake to explicitly credit the Academy in any publication, regardless of the medium. Projects may not be disseminated for external communication purposes, in any media, until the Academy's official announcement has been made. After this date, any dissemination by members of the winning teams must be subject to the Academy's approval.

VILLA MEDICI

**ACADÉMIE DE
FRANCE À ROME**