

Frequently asked questions

Who is the call for projects open to?

The call for projects is open to natural persons of legal age who are French or foreign architects, artists, designers or landscape architects. Collective applications are accepted (pairs of architects, engineering firms, builders, design studios or landscape architects).

Can I be a member of several teams?

No. I can only be part of a single team for the same call for projects.

Can I submit a project that has already been completed?

No. Candidates must present an original project, of which they claim to be the authors, as well as an in situ proposal complying with the specifications.

In which squares/*quadrati* can I submit a project?

Each candidate can submit a project for one of the 6 squares of their choice, and the squares will be allocated by the Festival's artistic director according to the project received.

Are there any garden plans ?

Yes, we invite you to download all the documentation from the link on the call for projects page.

What happens when the winning team is announced?

The names of the members of the winning team are announced individually, then in the press and on the website of the French Academy in Rome – Villa Medici.

What activities will the Cabanes be designed for?

Interventions and creations must be designed for outdoor spaces, installed on the ground, floating, perched or on stilts. As projects are open to the public, applicants must ensure that they are accessible and safe for visitors.

The Festival des Cabanes will be designed to accommodate the public and the summer program of the French Academy in Rome – Villa Medici.

VILLA MÉDICIS

What is the project budget?

The winning team will have a production budget of €20,000 including tax (twenty thousand euros incl. VAT) to design, produce and complete their project. The budget must include a 15% margin for contingencies, the cost of raw materials and other services (including return transport, set-up and dismantling costs, hiring an engineer if the team does not include an engineer). This budget is not fungible.

What is the fixed amount for fees ?

The winning team will receive a lump sum of €5,000 including tax (five thousand euros incl. VAT) to cover the costs associated with its participation (inter alia, transport, accommodation and per diem for location scouting, set-up and dismantling). This budget is not fungible.

The fees of other employees involved from time to time must be included in the production costs.

Will teams be able to receive additional funding to supplement the project budget?

Yes, it will be possible for applicant teams to supplement the project budget with external funding in cash or in kind from a partner clearly identified in the project and approved by the Academy at the time of project selection.

What documents do I need to submit?

The submitted application must include:

- **Portfolio and detailed CV of the team:** the make-up of the team, a presentation of the major projects in which the members of the team have participated;
- **Presentation of the project:** a detailed document presenting the brief and concept for the cabane/hut, images and 3D visuals as well as graphic elements - sketches, models and/or preparatory drawings of the project – the applicant may add links to any videos or films related to the project - (maximum 3 pages);
- **Technical note on the project:** a detailed document presenting a site plan, plans, sections and elevations, 3D visuals, a list of the materials envisaged, a provisional assembly schedule indicating its duration, the make-up of the team and its phasing (5 pages maximum);
- **A provisional budget:** as applicable, the budget may include additional sponsors and mention sponsorship in kind.
- **Proof of identity:** for each member of the team;
- **Supporting documentation from the agency, studio, association or collective:** proof of legal status.

What is the format and electronic weight of the file?

Documents must be submitted in PDF format in A3 horizontal format and headings must not contain any accents or special signs (e.g. £, *, #, (), ^...). The total size of the electronic application file must not exceed 20 MB. Please use browsers such as Google Chrome.

What language should I use for my documents?

Applications can be submitted in French, Italian or English.

What is the project calendar ?

The laureate team's project will be produced according to the following indicative calendar:

- **Pre-configuration phase: July - September 2025.** This prospective development phase of the proposed project will determine its feasibility and timetable for completion.
- **Production phase: November 2025 - February 2026.** This phase will see the cabane go into production.
- **Assembly and construction phase: April - May 2026.**
- **Dismantling phase: October 2026.** All these phases will be monitored by the laureate team.

How will the laureate team travel to and stay in Rome?

The dates will be set by the Academy.

How do I know if my application has been registered on the platform?

A confirmation of your application submission will be sent to you by email. If you do not receive this confirmation, please look in the junk mail.

If you have any questions, please contact us at the following address, and we'll do our best to answer them:

festivaldescabanes@villamedici.it